



# Dr. Michael Freedman

Ear, Nose, Throat, Allergies & Facial Plastic Surgery

Dear Patient:

Thank you for choosing Dr. Michael A. Freedman for your ear, nose and throat physician. Please arrive at least 15 minutes before your appointment. Our office is in the Kingsbury Office Park at 14600 King Road, Ste. D, Riverview, MI 48193, which is located between Fort St. and Grange. Please fill out all sheets front and back. If you would like a copy of the HIPPA policy, we will gladly provide you with one at the time of your appointment.

The staff will work with you to maximize your insurance benefits, however, please be aware that there are many different insurance companies and contracts, and it is impossible for the staff to know all the benefits. We are not sure what is covered under your insurance plan. We will try to help you understand your policy the best that we can. It is your responsibility to know your insurance benefits and deductibles. If you have an HMO insurance. it is your responsibility to make sure the referral is at our office at the time of your visit.

**Please remember to bring the following items with you:**

- List of current medications, including over the counter medications
- Recent test results, CT scans, or MRI of the head or neck.
- Your insurance card(s) and photo ID
- Referral from your primary physician, only if one is required by your insurance
- Your copayment. We currently accept cash, checks, Visa, Mastercard, Discover and American Express

**We will bill your insurance for all services done in our office. In addition to the office visit there are several services that are additional charges:**

- Flexible endoscopy, Nasal endoscopy, Surgical procedure
- Kenalog and celestone injections
- Cerumen (wax) removal from ears
- Allergy testing and injections

Face masks are optional; however, if you are feeling sick, please do not come in. Please call to reschedule your appointment.

We are also an allergy clinic so in kindness to our allergy patients we are asking that you refrain from wearing any cologne or perfume at the time of your visit.

We are looking forward to meeting you and taking care of your medical needs. If you have any questions before your appointment, please feel free to contact us.

Sincerely,

**Staff of Dr. Michael A. Freedman, D.O**